

Queen’s University Belfast – RPL Application Form

Please indicate intended RPL claim route:

RPEL(Admission) RPCL (Exemption) RPEL (Exemption)

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| **Part 1 – Personal Information** | |
| Surname |  |
| Forename (s) |  |
| Title |  |
| Date of Birth |  |
| Student Number (if applicable) |  |
| Undergraduate Applications Only  If you have already submitted an application for  full-time study via UCAS, please insert your UCAS number | UCAS Number: |
| Contact Details  Home Address:  Postcode: | |
| Telephone Numbers  Home:  Mobile:  Work:  Email address: | |

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| **Part 2 – Proposed Programme of Study** | | | |
| Programme Title:  School:  Mode of attendance:  Month and year of entry | | | |
| Please tick the level of RPL for which you are applying: | | | |
| (i) | Admission | |  |
| (ii) | Level or Module(s) credit/exemption. See iii. | |  |
| (iii) | If you are applying for module exemption please list the module(s) for which you are seeking exemption  1.  2.  3.  4.  5.  6. | |  |
| **Part 3 - Outline of RPL Claim** | | | |
| Please give details of RPL Claim:  Name of RPEL Adviser whom you discussed your claim with: | | | |
| I enclose the following documentation: | | | |
| (i) | Certificated Evidence | Please list all certificated learning  1.  2.  3.  4.  5.  6. | |

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| --- | --- | --- |
| (ii) | Portfolio of Evidence |  |
| Applicant Signature | | |
| Date | | |
| In the first instance applications should be returned to the RPEL Adviser whom you discussed your claim with, where appropriate, either electronically or by hardcopy. | | |
| **Part 4 – Recommendation by RPL Assessor** | | |
| **Decision**  (Please tick appropriate box) | | **Reason** |
| Credit recommended  Credit NOT recommended Admission recommended  Admission NOT recommended | |  |
| **School RPL Assessor:**  Signature  Date  **Authorised Signatures:**  **For Admission:** (Head of School or Nominee)  Signature  Date  **For Exemption:** (Chairperson of Board of Examiners)  Signature  Date  Schools should retain the original claim and a copy of the completed application should be returned either to :  **(i)** Admissions and Access Service (prior to admission of applicant) or  **(ii)** Student Services and Systems (post admission) | | |