

Health and Safety Consultative Committee

Terms of Reference:		
<p>The Committee provides the opportunity for employees to participate in the development of strategic health, safety and welfare policies for the University. Its purpose is to:</p>		
<ul style="list-style-type: none"> (a) Provide a forum for formal consultation and communication with employees on health, safety and welfare matters at work. (b) Assist in the development of safety management structures, systems of work and procedures. (c) Review Health and Safety aspects of future developments in processes, machinery acquisitions, equipment and materials and the introduction of any new measures which may affect employees' Health and Safety. (d) Review and assist in the development of safety training programmes. (e) Review the effectiveness of Health and Safety communications within the workplace (f) Review the arrangements made by the employer for appointing or nominating competent persons for advice on health, safety and welfare at work. (g) Review accident and occupational health trends. (h) Review the outcome of safety audits. (i) Review Health and Safety proposals and plans. (j) Review resources for the achievement of plans and objectives. 		
Membership:		
Composition		Current Members
Chair:	Head of University Safety, Estates Administration and Systems	Mr Richard McElnay
Ex Officio:	Director of Estates (or nominee)	Mr Peter Erwin, (nominee)
	Director of People and Culture (or nominee)	Ms Lesley Millar, (nominee)
	University Safety Manager	Mrs Lindsey Smith
	Chair, Biological and Infectious Agents' Advisory Committee	Professor Miguel Valvano
	A Head of School	Professor Helen McCarthy
	A School Manager	Mrs Angela Doherty
	Faculty Representative	Mr Harry Ritchie
	Eight Trade Union Safety Representatives (UNITE, ATGWU, NIPSA, RCN, UCU safety representatives, as appointed by the Trade Union Safety Representatives' Committee)	Mr Noel Devlin Mr Hugh Lewsley Mr Barney O'Loughlin Mr Kenny McDonald Mr Niall McKenna Dr Kevin Morgan Mr James Sloan (NIPSA – position vacant)
A Student representative (or nominee)	President, Students' Union (or Student Officer nominee)	
In Attendance:	Relevant University Officers	As required
	Occupational Health Representative	Ms Jacqueline O'Rourke
Serviced by:	University Safety Service	

Reports to:	Health and Safety Management Group
Receives reports from:	Health and Safety Management Group Health and Safety Compliance Committee/Project Groups Biological and Infectious Agents' Advisory Committee Schools and Directorates, as required Other Committees and Advisory Groups, as appropriate

Last updated: November 2021