How to Pay a Fine Online

Click on the link below to access the online portal

https://ecommerce.apps.qub.ac.uk/oscommunity/catalog/

1. You will see the below screen. Click on Create an Account

QUEEN'S UNIVERSITY BELFAST			🖷 Cart Contents 🛛 单 My Account		
Home					
Categories	Welcome to Community Engagement at Queen's online payment	facility	Shopping Cart		
Community Engagement Fines	Welcome Guest! Would you like to log yourself in? Or would you prefer to create an account?		0 items		
Information					
Privacy Notice Conditions of Use Contact Us					
We Accept					
VISA MasterCard					
Maestro JCB					
Queen's University Belfas	st				
Belfast	Tele: (028) 9097 5190	© Queen'	s University Belfast 2020		
BT7 1NN	Email: community@qub.ac.uk	F	owered by osCommerce		

2. Fill in your personal details in the next screen. Click Continue.

Home » Create an Ac	count			
Categories	My Account Inform	nation		Shopping Cart
Community	NOTE: If you already have	an account with us, please login at the login page.		0 items
Engagement Fines	Your Personal Details		* Required information	
Information	First Name	•		
Privacy Notice	Last Name:	•		
Conditions of Use Contact Us	E-Mail Address:	•		
We Accept				
We Accept	Your Address			
VISA MasterCard	Please use the address you	r debit/ credit card is registered to.		
Maestro JCB	Street Address:	•		
	Post Code:	•		
	City:	•		
	Country:	Please Select 📀 *		
	Your Contact Informati	on		
	Telephone Number:	•		
	Student Information			
	Student ID:	* (QUB student number, UCAS number or postgraduate	application number)	
	Your Password			
	Password:	•		
	Password	•		
	commation.			
			Continue	
QUEE	N'S		📜 Cart Contents 🙎	My Account Log Off
BELFAS	T T			
ELTOTRAS				
Home » Create an Ac	count » Success			
Categories	Your Account Has	Been Created!		Shopping Cart
Community	Congratulations! Your new	account has been successfully created!		0 items
Engagement Fines	A confirmation has been se	nt to the provided email address. If you have not receive	ed it within the hour,	
Information	please contact us.			
Privacy Notice	To make your payment simp	bly click on the link in the Categories box on the left		
Conditions of Use Contact Us			► Continue	
We Accept				
VISA MasterCard				
Maestro				
Queen's University Bolton	54			
University Road	51			
Belfast BT7 1NN	Tele: (028) 9097 5190 Email: community@gub.ac	uk	© Quee	n's University Belfast 2020 Powered by osCommerce
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3. Once your account has been created click on Community Engagement Fines on the left hand menu.



4. Click on Buy Now

QUEEN UNIVE BELFAS	N'S IRSITY ST	🖷 Cart Content	ts 🚨 My Account 🛛 Log Off
Home » Community E	ngagement Fines		
Categories	Community Engagement Fines		Shopping Cart
Community Engagement Fines	Please click the button to proceed to the next stage of the payment process:	0 items	
	Product Name+ Buy	Now	
Information			
Privacy Notice Conditions of Use Contact Us	Community Fine	Now	
We Accept			
Maestro JCB			
Queen's University Belfas	st		
Belfast BT7 1NN	Tele: (028) 9097 5190 Email: community@qub.ac.uk	Q	© Queen's University Belfast 2020 Powered by osCommerce

5. In the Amount to Pay please put the total amount due i.e. 150.00 and click Update (you cannot put in 150 you need to put .00 after the amount). If you have agreed a payment plan with the Community Engagement Manager, you can input the amount due for your agreed payment. Click Checkout

Home » Cart Content	N'S RSITY ST	💘 Cart Contents	≗ My Account	Log Off
Categories	What's In My Cart?		Shopping 0	Cart
Community Engagement Fines	You will have received an email from Queen's Community Engagement Team confirming currently due to be paid. If you no longer have this email or are unclear as to the amou amount to Community Engagement Team or telephone 0044 (0)2900 975190	ng the amount Int to be paid, please	Community	Fine
Information	Please enter the payment amount due and then click the "Update" button.			£150.00
Privacy Notice Conditions of Use Contact Us	Amount to pay	¢ Update	9	
We Accept		Sub-Total: £150	.00 t	
Queen's University Belfa University Road Belfast BT7 1NN	st Tele: (028) 9097 5190 Email: community@qub.ac.uk	©Q	ueen's University E Powered by <mark>o</mark> s	3elfast 2020 sCommerce

6. You will have your details displayed and you must provide the reference number given to you on your outcome letter in the additional information. Click continue

Additional information

Enter the reference number supplied by the Community Engagement Office		
Please supply	y any other relevent information in the box below.	
	Delivery Information Payment Information Confirmation	Continue

Delivery Information Payment Information Confirmation 7. Check your details are correct and the amount is correct then click Confirm Order

QUEEL UNIVE BELFAS	N'S ERSITY ST	📜 Cart Contents 🙎	My Account Log Off
Home » Checkout » C	Confirmation		
Categories	Order Confirmation		Shopping Cart
Community Engagement Fines	Products (Edit) Community Fine	£150.00	Community Fine
Information Privacy Notice Conditions of Use	Billing Information		
Contact Us	Billing Address (Edit)	Sub-Total: £150.00 Total: £150.00	
	Payment Method (Edit) Credit/ Debit Card		
	** Important Information ** WorldPay transactions are taking longer than usual to proce Do NOT click on the Continue button on the WorldPay page as this will sto redirected back to this website and receiving your confirmation Delivery Information Payment Information Confirmation	ess. pp you from being email. Confirm Order	

8. You will be brought to the WorldPay to put in your payment details. Click Make Payment.

Please make sure to keep your receipt for future reference.

For financial advice you can contact Student Advice, in the Students' Union at <u>studentadvice@qub.ac.uk</u>. You can also find out more information at <u>http://www.qubsu.org/AdviceSU/Money/</u>