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**Register of Temporary Assistants Application Form**

**(Teaching, Research and Administration)**

Applications are invited from suitably qualified people who wish to be included on the School’s register of supplementary teaching, research and administrative support activities within all subject areas of Nursing and Midwifery.

Applicants will normally hold at least a 2.2 Hons degree (or equivalent) in a relevant discipline or be an NMC registered nurse/midwife. Experience of teaching or administration at university/further education level in a relevant subject area is desirable. A postgraduate qualification and/or a professional qualification is also desirable.

Successful applicants will assist permanent staff in the delivery of teaching, conduct of assessment, research and administrative support to agreed standards including conducting tutorials, practical demonstrations, preparing, teaching and assessing classes amongst other activities. Successful applicants will be placed on a register from which temporary appointments for services will be made as and when the need arises.

Registration will be for a period of 4 years. Those appointed from the register will be engaged under a contract for services and are therefore not employees of the University.

To apply, please complete and submit the Summary Application Form below and submit along with a full CV to Matthew McAfee, [matthew.mcafee@qub.ac.uk](mailto:matthew.mcafee@qub.ac.uk)

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Applicant Information | | | | | | | | | | |
| **Surname:** | | | | **Forename 1:** | | | **Forename 2:** | | | |
| **Title:** | | | | **E-mail Address:** | | | | | | |
| **Address Line 1:** | | | | | | | | | | |
| **Address Line 2:** | | | | | | | | | | |
| **Town/City:** | | | | **County**: | | | **Postcode:** | | |
| **Telephone number:** | | | | **Mobile:** | | | **Other daytime:** | | |
| **Discipline** e.g. Nursing, Midwifery, Medicine, Pharmacy etc. | | | |  | | | | | |
| **Specialism** *(please state)* | | | |  | | | | | |
| **Current employer and job title** (please state) | | | | |  | | | | | |
| **What type of work are you interested in performing?** *(Please circle as relevant)*  *(Please delete as appropriate)* | | | | | **Teaching Research Administration** | | | | | |
| **How did you hear about this opportunity?** | | | | |  | | | | | |
| Education | | | | | | | | | | |
| **Degree (or equivalent):** | | | | | | | | | | |
| **Classification:** | | | **Awarding body:** | | | | | **Date of award:** | | |
| **Postgraduate Qualifications (name of award):** | | | | | | | | | |
| **Awarding body:** | | | | | | | | **Date of award:** | | |
| **Professional Qualifications (name of award):** | | | | | | | | | | |
| **Awarding body** | |  | | | | | | **Date of award:** | | |
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| **Teaching, research or other relevant professional experience (in brief)** | | | | | | | | | | |
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| Disclaimer and Signature | | | | | | | | | | |
| **I certify that my answers are true and complete to the best of my knowledge. I have attached a full CV for consideration.** | | | | | | | | | | |
| Signed |  | | | | | Date | | |  | |

PLEASE ENSURE FORM IS COMPLETED FULLY AND CV IS ATTACHED. APPLICATIONS RECEIVED WITHOUT A CV WILL NOT BE PROCESSED.

PLEASE RETURN DOCUMENTS TO [matthew.mcafee@qub.ac.uk](mailto:matthew.mcafee@qub.ac.uk)